
ORGANIZER – Sacramento or Los Angeles, CA

Position Summary:

Health Access Foundation seeks an Organizer for the California Lesbian, Gay, Bisexual, and Transgender Health and Human Services Network (CA LGBT HHS Network), a statewide coalition working to advance LGBT health. The position will assist in developing and coordinating Health Access' statewide organizing strategies. This includes planning events, recruiting new Network members, and build Health Access' advocacy and organizational capacity by connecting new and existing members to opportunities to engage in and advance the dynamic CA LGBT HHS Network policy agenda. Excellent communication, interpersonal, motivational skills, work ethic, and a passion for addressing LGBTQ disparities are essential.

The position can be based in either our Sacramento or Los Angeles offices with occasional travel to other parts of California, including overnight trips, and will be directly supervised by the CA LGBT HHS Network Director based in Sacramento.

Specific responsibilities include:

- Assist in developing and conducting trainings for coalition partners.
- Maintain relationships with members of the CA LGBT HHS Network, members of various health coalitions, and decision makers.
- Work with the CA LGBT HHS Network Director and Steering Committee to plan monthly conference calls and take minutes.
- Convene conversations between CA LGBT HHS Network participants to discuss recurring issues, share best practices, and develop policy solutions.
- Attend state agency meetings about topics that are relevant to LGBTQ health and mental health; present public comment representing the CA LGBT HHS Network's and the LGBTQ Stakeholder Project's positions and comments on various topics.
- In collaboration with other Network staff, plan events in support of CA LGBT HHS Network programs, including town halls, press conferences, and statewide convenings.
- Schedule and prepare materials and constituents for educational and advocacy meetings with elected officials to share CA LGBT HHS Network priorities.
- Support coalition partners in local regional activities to improve access to LGBTQ health services, advance policy and funding priorities, and reduce disparities.
- Coordinate regional health coalitions, including maintaining relationships with key members and informing them of developments in Sacramento and Washington, DC.

- Serve as a regional spokesperson for the organization, including giving presentations to groups, and testimony at public hearings.
- Foster relationships with elected officials and key stakeholders.
- Build strategic partnerships and alliances among diverse groups and constituencies in the region.
- Recruit new members and affiliates to the coalition.
- Maintain and add content to a LGBTQ health care consumer story bank.
- Develop grassroots leaders to be active on health care issues.
- Promote effective communication throughout the region by increasing regional presence in online social networks, sending email blasts, and responding to email and phone inquiries.
- Record Keeping: Organizers will keep consistent records about meetings, events, contacts, and work schedule.
- Assist in research, fundraising, and other organizational operations.
- Work with Health Access Organizing staff to coordinate messaging and timing for campaigns, and connect regional partners with variety of opportunities to engage in health policy advocacy.

Qualifications and Requirements:

- Passion for and commitment to addressing the issues, needs and interests of LGBTQ youth, adults, families and community, including knowledge of the spectrum of gender identity and transgender issues.
- At least two years of experience in a leadership role in community and/or political organizing, communications, and/or policy advocacy; OR equivalent relevant educational experience.
- Strong organizational skills, ability to stay focused with attention to detail while working on multiple projects.
- An independent thinker and problem-solver, who is also self-motivated and a team player.
- Ability to meet multiple, shifting deadlines and priorities with nimbleness and flexibility while maintaining a perspective on long-term goals.
- Excellent speaking and writing, and analytical skills. Able to translate complex policy into clear and actionable language in person and on paper.
- Commitment to inclusive, multi-cultural programming; prior experience working within coalitions with diverse communities and an understanding of intersectional oppressions
- Strong interpersonal skills and ability to work with a wide range of personalities.
- Ability to collaborate and participate in complex decision making processes.
- Effectively present information in one-on-one and group situations.
- Excellent communications and interpersonal skills.
- Write professional correspondence.
- Strong computer skills (MS Office environment).
- Bi-lingual skills a plus but not required.

Work Environment:

The noise level in the work environment is usually moderate to loud, as multiple telephone conversations and normal office equipment continue throughout the day. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Salary: Salary ranges from \$40,000 - \$55,000 depending on experience.

About Health Access:

Health Access is the statewide health care consumer advocacy coalition working for quality, affordable health care for all Californians. Our coalition consists of organizations representing seniors, children, people with disabilities, immigrants, communities of color, LGBTQ people, health care professionals, people of faith, labor, and working families. Health Access offers a competitive salary with excellent benefits including health, life, and disability insurance, 401k savings plan, and a fast-paced but casual work environment. For over 30 years, Health Access has been a leader in the state's health care reform movement, most recently as the lead coalition working to pass, implement, and defend the Affordable Care Act in California. Health Access was the leading sponsor of the California HMO Patient Bill of Rights, the Hospital Fair Pricing Act, and worked to expand and preserve Medi-Cal and Healthy Families health coverage.

Promoting diversity is integral to the mission of Health Access. Health Access seeks applicants for all positions without regard to race, color, religion, national origin, ancestry, sex, age, sexual orientation, gender identity, marital status, veteran status, or physical or mental disability. Health Access embraces equality of opportunity and treatment for all employees in all employment matters.

Interested candidates should send both: cover letter and resume. Reference **CA LGBTQ HHS Organizer position in the subject line** to: LGBTHealth@health-access.org or 1127 11th Street, Suite 925, Sacramento, CA 95814.
